

IMPORTANT INFO ABOUT YOUR MOVE IN

The big day is almost here! We know everyone is getting excited and our staff is not an exception, we cannot wait for you to be Uptown Square residents.

Move-in Day Time:

- Check in begins at 10AM on 8/17/2019. All new residents will be moving in on this day so please plan accordingly.
- Reminder: ALL rent payments and deposits/fees should be paid prior to move in. Rent is due 8/2/2019 (15 days prior to move-in date).

What to Expect on the Move-In Day:

- Please arrive at *Uptown Square*, located at 1354 Thorpe Ln. When you arrive, please park at clubhouse and come in through the front entrance. From there, you will be directed to the appropriate station. For a faster move in, make sure to pay any outstanding fees, first month's rent, and complete your file in advance.
- On move-in day, we will verify that the full month's rent, fees, and any outstanding paperwork is complete before giving out keys. Keep in mind we will only accept certified checks, no cash nor money orders.
- You will need to set up your electric bill with Simple Bills. This will allow you to individually be billed for your portion and removes the liability of one single resident having to put an upfront deposit down.
- When you move in, we will issue you an electronic key fob, gate clicker, bedroom key (if applicable), and mailbox key and parking pass. Once you have picked up your keys, an electronic unit condition form will be generated through your resident portal and an e-mail with a link will be sent to you. The move in condition form will expire within 48 hours. You will be responsible for any damages at move out that are not listed on your move in condition form.

If you have any questions about missing paperwork, amount you owe, etc., please contact our office at 512.667.9189 or info@uptownsanmarcos.com